



COUNCIL MEETING

June 19, 2024

8:30 a.m. - 4:30 p.m.

Virtual Meeting (Teams)

MINUTES

Council Executive:

Tracey Stock, KC, P.Eng., PhD, FEC, FGC (Hon) – President and Council Chair

Terri Steeves, P.Eng., ICD.D, FEC, FGC (Hon) – President Elect

Margaret Allan, P.Eng., P.Geo., MEng, FEC, FGC – Vice President

Manon Plante, CD1, P.Eng., MDS, FEC – Past President

Councillors:

Claudia Gomez-Villeneuve, P.Eng. PMP, DTM, MEng, FEC, FGC (Hon)

Lorna Harron, P.Eng., MEng, MBA

Doak Horne, P.Eng.

Geoffrey Kneller, CD, P.Eng., MBA, FEC

Wally Kozak, P.Eng.

Seema Makwana, P.Eng.

Dean Mullin, P.Eng., PhD

Jeffrey Priest, P.Eng., PhD

Wendy Shier, P.Geo., MSc

Jason Vanderzwaag, P.Eng., LEED AP, PMP, MASc, FEC

Public Member:

Mary Phillips-Rickey, FCPA, FCA

Directors:

Darcie Greggs, P.Geol., PhD, FGC, FEC (Hon) - Geoscientists Canada Director

Tim Joseph, P.Eng., PhD, FCIM - Engineers Canada Director

John Van der Put, P.Eng., FEC, FGC (Hon) - Engineers Canada Director

Regrets:

Ken Hawrelko, P.Eng., MEng, FEC

Lisa Doig, P.Eng., MBA, FEC, FGC (Hon.) – Engineers Canada Director

Anjum Mullick, P.Eng. – Engineers Canada Director

Staff:

Jay Nagendran, P.Eng., ICD.D, FCAE, FEC, FGC (Hon.), Registrar & CEO

John Corriveau, P.Eng., Deputy Registrar & Chief Regulatory Officer

Carole Stevenson-Roy, MBA, APR, Chief Professional Sustainability Officer

Yvan Boutin, CPA, CA, Chief Financial & Corporate Officer

Krista Nelson-Marciano, MBA, Director, Business Performance
Zac Parsons, BCom, Senior Advisor & Director, Council Relations
Colette Fernandes, Council Relations Manager
P. H. A., MA, Executive Assistant to Council
Dianne Johnstone, Senior Advisor & Director, Legislation & Government Relations
Andy Smith, P.Eng., Deputy Chief Regulatory Officer
Amit Banerjee, P.Eng. Director, Registration
Allan Ng, P.Eng., M.Eng., Director, Professional Practice
Sanjay Rikhi, PMP, Senior Advisor & Director, Business Planning

Speakers & Guests

Frank George, P.Eng., Board of Examiners
Tom Johnston, P.Eng., Practice Review Board
Gerry Langille, P.Geo., Investigative Committee
Shea Coulson, Canadian Lead of DLA Piper AI Group (Joined for item 13.0)

1.0 CALL TO ORDER

The Chair called the meeting to order at 8:31 a.m.

The Chair conducted a Land Acknowledgement and made the following opening remarks:

- Closure of Calgary office due to state of emergency in Calgary.
- The Council dinner was cancelled; the dinner will be donated to The Veterans Food Bank of Calgary.

The Chair reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Council Code of Conduct

The Code of Conduct was included in the meeting package.

2.2 Code of Ethics

The Code of Ethics was included in the meeting package.

2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

[Motion 24-21](#)

Moved by Wally Kozak and seconded by Lorna Harron THAT the agenda of the June 19, 2024, Council Meeting be adopted as presented.

Adopted unanimously.

4.0 CONSENT AGENDA

The following items were adopted as presented in the June 19, 2024, meeting package:

- 4.1 Statutory Board Appointments ([Motion 24-22](#))
- 4.2 Conditional Reinstatement Recommendations ([Motion 24-23](#))
- 4.3 Council Meeting Minutes, March 20 & 21, 2024 ([Motion 24-24](#))

5.0 REPORTS

The following reports were included in the meeting package as information:

- 5.1 President's Activity Report
- 5.2 Engineers Canada Report
- 5.3 Geoscientists Canada Report
- 5.4 E-votes conducted since last Council meeting:
 - P.Tech Governance ([Motion 24-E04](#))
 - Nominating Committee Appointments ([Motion 24-E05](#))
 - Appointment of Nominating Committee Chair ([Motion 24-E06](#))
- 5.5 Council & Committees 3-Year Schedule
- 5.6 Council Attendance

6.0 PROFESSIONAL GOVERNANCE ACT INTRODUCTION

The Senior Advisor & Director, Legislation & Government Relations and the Senior Advisor & Director, Business Planning, presented an overview of the Modernized Legislation Program (MLP), Operationalizing the Professional Governance Act (PGA), which included the following highlights:

- Historical background of Bill 23 *Professional Governance Act*.
- Government of Alberta (GoA) Updates.
- MLP Program roster and structure to manage the program.
- Plan to operationalize the PGA.
- Work completed to date.
- Council engagement and previous Council decisions.

7.0 PGA – STATUTORY COMMITTEE – REGISTRATION COMMITTEE

The Director, Registration and the Director, Professional Practice presented the proposed framework for the Registration Committee (RC) under the PGA, including recommendations for the distribution of authorities.

[Motion 24-25](#)

Moved by Jeffrey Priest and seconded by Margaret Allan, THAT Council endorses, in principle, to establish the Registration Committee under the Professional Governance Act and endorses the distribution of authorities between the Registrar and the Registration Committee, on the understanding that further clarification will be provided in the bylaws, as required by the PGA.

Approved unanimously.

8.0 PGA – STATUTORY COMMITTEE – PRACTICE REVIEW COMMITTEE

The Director, Professional Practice, presented an overview of the proposed framework for the Practice Review Committee (PRC) under the PGA.

Motion 24-26

Moved by Claudia Gomez-Villeneuve and seconded by Lorna Harron, THAT Council endorses, in principle, to establish a Practice Review Committee and that the authority given to the Competence Committee under the Professional Governance Act be assigned to the Practice Review Committee, on the understanding that further clarification will be provided in the bylaws, as required by the PGA.

Approved unanimously.

9.0 PGA – STATUTORY COMMITTEE – COMPLAINTS INQUIRY COMMITTEE

The Deputy Chief Regulatory Officer presented an overview of the proposed framework for the Complaints Inquiry Committee (CIC) under the PGA.

Motion 24-27

Moved by Dean Mullin and seconded by Jason Vanderzwaag, THAT Council endorses, in principle, to establish a Complaints Inquiry Committee under the Professional Governance Act, on the understanding that further clarification will be provided in the bylaws as required by the PGA.

Approved unanimously.

10.0 PGA – BOARD & SUBCOMMITTEES

10.1 Establishing the Board

The Senior Advisor & Director, Council Relations, presented an overview of the proposed framework to establish APEGA's governing body under the PGA.

Motion 24-28

Moved by Terri Steeves and seconded by Wally Kozak, THAT Council endorses, in principle, to establish the governing body under the proposed Professional Governance Act and to refer to it as 'the Board'. The board's Terms of Reference (ToR) will follow, in principle, the current Council ToR with the notable changes as presented, on the understanding that further clarification will be provided in the bylaws as required by the PGA.

Approved unanimously.

10.2 Establishing Committees of the Board

The Senior Advisor & Director, Council Relations, presented an overview of the proposed framework to establish committees of the Board under the PGA.

Motion 24-29

Moved by Jeffrey Priest and seconded by Dean Mullin, THAT Council endorses, in principle, to establish committees of the Board under the proposed Professional Governance Act that mirror APEGA Council's current governance model. These committees are:

- Executive Committee
- Governance Committee
- Audit Committee
- Policy and Standards Committee
- Strategy and Risk Committee
- Nominating Committee

The committee's Terms of References (ToRs) will follow, in principle, the current committee ToRs, with the notable changes as presented, on the understanding that further clarification will be provided in the bylaws as required by the PGA.

Approved.

11.0 PGA NEXT STEPS

The Senior Advisor & Director, Legislation & Government Relations outlined that the next step is the delegation of authority, which will be discussed at the October Council meeting.

12.0 2024 AGM

12.1 AGM Resolution

Council discussed the resolution approved by registrants at the 2024 Annual General Meeting (AGM).

Motion 24-30

Moved by Manon Plante and seconded by Lorna Harron, THAT Council requests the Practice Review Board to consider the resolution approved by APEGA registrants at the 2024 Annual General Meeting.

A friendly amendment was proposed to word the motion as follows:

Moved by Manon Plante and seconded by Lorna Harron, THAT Council requests the Practice Review Board to consider the resolution approved by APEGA registrants at the 2024 Annual General Meeting and bring their recommendation back to Council.

The friendly amendment was accepted by the mover and seconder of the motion.

Motion 24-30 (Amended)

Moved by Manon Plante and seconded by Lorna Harron, THAT Council requests the Practice Review Board to consider the resolution approved by APEGA registrants at the 2024 Annual General Meeting and to bring their recommendation back to Council.

Approved unanimously.

12.2 Process Updates for Call-ins

The Senior Advisor and Director, Council Relations, presented an overview of an incident that occurred at the 2024 Annual General Meeting (AGM) and the steps to address the issue in the future.

13.0 ARTIFICIAL INTELLIGENCE: OPPORTUNITIES, RISKS, AND TRENDS

The Canadian Lead of DLA Piper AI Group presented an overview of regulation for Artificial Intelligence (AI), including the following highlights:

- Regulatory Trends: AI Regulation in Europe and the US
- Canada AI Regulatory Environment
 - Artificial Intelligence and Data Act
 - Professional Regulatory Agencies and AI
 - Examples of Canadian Agency Regulatory Frameworks for AI
- Tort Reform responding to AI
- Transforming Legal and Compliance Work with Generative AI
- Key Legal and Compliance Risks: Intellectual Property
- Procurement and Deployment of AI Solutions

14.0 ITEMS FROM CONSENT AGENDA AND REPORTS THAT REQUIRE DISCUSSION

No items required discussion.

15.0 COUNCIL ONLY DISCUSSION

16.0 ADJOURNMENT

The meeting was adjourned at 4:30 p.m.



COUNCIL MEETING

June 20, 2024

8:30 a.m. - 1:45 p.m.

Virtual Meeting (Teams)

MINUTES

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Tracey Stock, KC, P.Eng., PhD, FEC, FGC (Hon) – President and Council Chair

Terri Steeves, P.Eng., ICD.D, FEC, FGC (Hon) – President Elect

Margaret Allan, P.Eng., P.Geo., MEng, FEC, FGC – Vice President

Manon Plante, CD1, P.Eng., MDS, FEC – Past President

Councillors:

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Regrets:

Ken Hawrelko, P.Eng., MEng, FEC

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Anjum Mullick, P.Eng. – Engineers Canada Director

Staff:

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P. H. A., MA, Executive Assistant to Council
Dianne Johnstone, Senior Advisor & Director, Legislation & Government Relations
Andy Smith, P.Eng., Deputy Chief Regulatory Officer
Garth Jespersion, Director, Investigations (Joined for item 7.1)

Speakers & Guests:

Gerry Langille, P.Geo., PhD, FGC, FEC (Hon), Investigative Committee Chair (Joined for item 7.1)
Clodia Kanna, P.Eng. – Edmonton Branch Chair
Calvin van Mulligen, P.Eng. – Lethbridge Branch Chair
Bashir Ikharia, P.Eng. Fort McMurray Branch Chair

1.0 CALL TO ORDER

The Chair called the meeting to order at 8:30 a.m.

The Chair conducted a Land Acknowledgement and made opening remarks, reviewed the meeting agenda, Robert's Rules of Order, and document management.

2.0 COUNCIL MEETING CONDUCT

2.1 Council Code of Conduct

The Code of Conduct was included in the meeting package.

2.2 Code of Ethics

The Code of Ethics was included in the meeting package.

2.3 Declaration of Conflict of Interest

No conflicts of interest were declared.

3.0 ADOPTION OF THE MEETING AGENDA

[Motion 24-31](#)

Moved by Claudia Gomez-Villeneuve and seconded by Jeffrey Priest, THAT the agenda of the June 20, 2024, Council Meeting be adopted as presented.

Adopted unanimously.

4.0 RCEO ORAL & WRITTEN REPORT

The Registrar & CEO (RCEO) answered questions submitted in advance by Councillors and delivered his report, which included the following highlights:

- Welcome to newly appointed Engineers Canada Directors and Branch Chairs who joined the meeting.

- Meeting with the Government of Alberta (GoA) and stakeholders about recognition of foreign credentials. Premier Danielle Smith and the Minister of Immigration, Hon. Mohamed Yaseen, were in attendance.
- Bill 203, called the Foreign Credential Advisory Committee, is now in place. The RCEO has been invited to be part of the committee.
- Attendance to Engineer Canada meetings and participation in the 30 by 30 Conference
- The Continuing Professional Development (CPD) harmonization has seven signatories.
- Meeting with City of Edmonton Acting Branch Manager about APEGA's practice review and resulting improvements.
- Letter sent by APEGA to the City of Edmonton about the Castledowns condominium failure outlining concerns and an investigation update.
- Letter received from the Government of Alberta on the Castledowns condominium about a review of potential corrective measures by Municipal Affairs and Advanced Education.
- Update on the Rogers phone billing issue.
- Updates from Engineering and Geoscience regulators in other jurisdictions.
- Closure of the Calgary office due to state of emergency.
- Admission of President Tracey Stock as Fellow of Geoscientists Canada (Honorary).

5.0 MODERNIZED CPD PROGRAM UPDATE

The Deputy Registrar & Chief Regulatory Officer presented an update on the implementation of the new CPD Program, including the following highlights:

- Move from quantity of hours to quality of education.
- Implementation timeline
- Ongoing change management and communications
- Consultation and feedback key themes

6.0 ROUTINE BUSINESS OF COUNCIL

6.1 Executive Committee Report

The Chair of the Executive Committee provided a summary of the May 27, 2024, meeting.

6.1.1 Peter Timmins resignation from Council

Councillor Peter Timmins resigned from Council on June 14, 2024. In compliance with APEGA Regulation, Bylaws, and the Filling of Vacancies on Council Policy, the candidate with the next higher number of votes will be offered the position.

6.2 Governance Committee Report

The Chair of the Governance Committee provided a summary of the May 9, 2024, meeting.

6.2.1 Executive Committee Terms of Reference

[Motion 24-32](#)

Moved by Manon Plante and seconded by Margaret Allan, THAT The Terms of Reference of the Executive Committee be approved as presented and recommended by the Governance Committee.

Approved unanimously.

6.2.2 Banking Authority Policy

[Motion 24-33](#)

Moved by Manon Plante and seconded by Lorna Harron, THAT The draft Banking Authority policy be approved as presented and recommended by the Governance Committee.

Approved unanimously.

6.2.3 Council Travel and Business Expense Policy and Guideline

[Motion 24-34](#)

Moved by Manon Plante and seconded by Claudia Gomez Villeneuve, THAT The revised Council Travel and Business Expense Policy and Council Travel and Business Expense Guideline be approved as presented and recommended by the Governance Committee.

Approved unanimously.

6.2.4 Results of Annual Council Assessment

The Chair of the Governance Committee presented an overview of the results of the Annual Council Assessment for the cycle 2023-2024.

6.3 Policy and Standards Committee Report

The Chair of the Policy and Standards Committee provided a summary of the May 7, 2024.

[Motion 24-35](#)

Moved by Wendy Shier and seconded by Dean Mullin, THAT Council approves the reinstatement application lists presented, as recommended by the Practice Review Board, and endorsed by the Policy & Standards Committee.

Approved unanimously.

Motion 24-36

Moved by Wendy Shier and seconded by Claudia Gomez-Villeneuve, THAT Council approves the policy *Enforcing Compliance to Part 1 of the EGP Act*, endorsed by the Policy & Standards Committee.

Approved unanimously.

6.3.1 Policy and Standards Committee Terms of Reference

The Policy and Standards Committee Terms of Reference were revised to include the authority approved by Council in the motion 24-07.

Motion 24-37

Moved by Wendy Shier and seconded by Margaret Allan, THAT Council approves the Policy and Standards Committee Terms of Reference as presented, recommended by the Policy & Standards Committee.

Approved unanimously.

6.4 Strategy & Risk Committee Report

The Chair of the Strategy & Risk Committee provided a summary of the April 4, 2024, meeting.

Motion 24-38

Moved by Terri Steeves and seconded by Dean Mullin, THAT a Council Retreat takes place in April 2025 focused on blue sky visioning with participation of the 2024-25 and 2025-26 Council members.

Approved unanimously.

Motion 24-39

Moved by Terri Steeves and seconded by Seema Makwana, THAT Council supports the acquisition of Enterprise Risk Management (ERM) software at staff discretion.

Council discussed whether a motion is necessary for the acquisition of Enterprise Risk Management software.

Motion 24-40

Moved by Terri Steeves and seconded by Seema Doak Horne, THAT motion 24-39 be tabled.

Approved unanimously.

6.5 Audit Committee Report

The Chair of the Audit Committee provided a summary of the May 16, 2024, meeting.

6.5.1 Q1 Financial Report and Forecast

The Chair of the Audit Committee presented the Q1 Financial Report and Forecast.

6.6 Nominating Committee Update

The Senior Advisor & Director, Council Relations provided an update on the Nominating Committee.

6.7 RCEO Selection Task Force Update

The Chair of the RCEO Selection Task Force provided an update on the activities of the RCEO Selection Task Force.

7.0 STATUTORY BOARD UPDATE

7.1 Investigative Committee

The Chair of the Investigative Committee and the Director, Investigations, presented an update on the work of the DC, including an overview of the committee mandate and authority, the disciplinary framework, update on investigations outcomes, and policy updates.

8.0 EXECUTIVE SESSION (In-camera) (Council + RCEO)

Council met in-camera with the RCEO.

9.0 EXECUTIVE SESSION (In-camera) (Council only)

Council met in-camera.

10.0 EXECUTIVE SESSION SUMMARY

No summary was provided.

11.0 ADJOURNMENT

The meeting was adjourned at 1:40 p.m.