



APPROVED

**COUNCIL MEETING**  
**Friday, April 20, 2012**  
**Lindberg Conference Centre**  
**Edmonton, Alberta**

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## **MINUTES**

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### **PRESENT**

<b>President</b>	Jim Smith, P.Eng., FEC
<b>Past-President</b>	Kim Farwell, P.Eng., FEC
<b>President-Elect</b>	Leah Lawrence, P.Eng.
<b>Vice-President</b>	Colin Yeo, P.Geo.
<b>Councillors</b>	Allin Folinsbee, P.Geoph., PhD, FEC (Hon.) Hartley Harris, P.Eng. Karen Henry, P.Eng., FEC George Jergeas, P.Eng., PhD Chris Ketchum, P.Eng. Suzanne Kresta, P.Eng., PhD Craig McFarland, P.Eng. Ken Porteous, P.Eng., PhD, FEC Ginger Rogers, P.Geo. Chan Wirasinghe, P.Eng., PhD, FEC, FCAE Heidi Yang, P.Eng., FEC
<b>Councillor &amp; Geoscientists Canada Director</b>	John Hogg, P.Geo.
<b>Public Members</b>	Mary Phillips-Rickey, CA Fred Stewart, QC
<b>Engineers Canada Directors</b>	Jim Beckett, P.Eng., FEC Larry Staples, P.Eng., FEC
<b>Observers (Incoming Council)</b>	George Eynon, P.Geo. Steve Hrudehy, P.Eng., PhD Brian Pearse, P.Eng. Terri Steeves, P.Eng. John Van der Put, P.Eng., FEC
<b>Observer (Committee Chair)</b>	Gordon Williams, P.Geo., PhD, FEC (Hon.)

**Observers  
(Branches)**

Manfred Czerwinski, P.Eng., Calgary  
Ganesh Chariyil, P.Eng., Central Alberta  
Michael Oli, P.Eng., Edmonton  
Wayne Kosik, P.Eng., Fort McMurray  
Mitch Cardno, P.Eng., Lakeland  
Terry Hood, P.Eng., Lethbridge  
Craig Maunder, E.I.T., Medicine Hat  
Tanvir Sadiq, P.Eng., PhD, Peace Region  
Justin McCrea, E.I.T., Vermilion River

**Observers  
(Associations)**

David Adams, P.Eng., FEC, President, PEO  
Kim Allen, P.Eng., FEC, CEO & Registrar, PEO  
Dr. Paul Amyotte, P.Eng., FEC, Director (NS), Engineers Canada  
Leon Botham, P.Eng., President-Elect, APEGS  
Marie Carter, P.Eng., FEC, COO & Interim CEO, Engineers Canada  
Dave Curtis, P.E., P.Eng. (Hon), Executive Director, Idaho Board of Professional Engineers and Professional Land Surveyors  
Derek Doyle, P.Eng., CEO & Registrar, APEGBC  
Zaki Ghavitian, ing, FIC, Past President, Engineers Canada  
Bill Girling, P.Eng., FEC, Past President, APEGM  
Linda Golding, FEC (Hon.), Executive Director & Registrar NAPEG  
Jeff Holm, P.Eng., FEC, President, APEGBC  
Digvir Jayas, P.Eng., PhD, FEC, Director (MB), Engineers Canada  
Catherine Karakatsanis, P.Eng.,FEC, President-Elect, Engineers Canada  
Margaret Li, P.Eng., PhD, FEC, Director (BC), Engineers Canada  
Andrew McLeod, FEC (Hon.), CEO, EGNB  
Jim Milligan, P.E., PhD, Chairman, Idaho Board of Professional Engineers and Professional Land Surveyors  
Dennis Paddock, P.Eng., FEC, Executive Director & Registrar, APEGS  
Brent Smith, P.Eng., FEC, President, Engineers Canada  
Len White, P.Eng., CEO & Registrar, Engineers Nova Scotia

**Staff**

Mark Flint, P.Eng., Chief Executive Officer  
Sharon Graham, Executive Assistant  
Kate Handford,  
George Lee, FEC (Hon.), Manager Editorial Services  
Pat Lobregt, FEC (Hon.), Manager Executive & External Liaison  
Philip Mulder, APR, FEC (Hon.), Director Communications  
Michael Neth, P.Eng., Director Compliance  
Gerry O'Donnell, CGA, Director Finance & Administration  
Ross Plecash, P.Eng., FEC, Director Corporate Affairs & Investigations  
Al Schuld, P.Eng., FEC, Registrar  
Len Shrimpton, P.Eng., FEC, Chief Operating Officer  
Tom Sneddon, P.Geol., Manager Geoscience Affairs  
Mark Tokarik, P.Eng., LLB, FEC

**REGRETS**

**Public Member  
Engineers Canada  
Director**

Gary Campbell, QC  
Mike Smyth, P.Eng., FEC

**1. CALL TO ORDER AND APPROVAL OF THE MEETING AGENDA**

The meeting was called to order at 8:30 a.m. The President chaired the meeting, and the Executive Assistant recorded the minutes. The President introduced out of town guests.

***MOVED BY KEN PORTEOUS AND SECONDED BY CRAIG MCFARLAND*** ***12-25***  
***THAT the Meeting Agenda be approved as presented***  
***CARRIED***

**2. CONSENT AGENDA**

***MOVED BY KAREN HENRY AND SECONDED BY HEIDI YANG*** ***12-26***  
***THAT the Consent Agenda be accepted as modified/presented***  
***CARRIED***

**3. BUSINESS LIFTED FROM THE CONSENT AGENDA**

***MOVED BY COLIN YEO AND SECONDED BY CHRIS KETCHUM*** ***12-27***  
***THAT The ERC recommends that Council approve Section 3 of The APEGA Enforcement Program Manual, titled "Guiding Principles of the APEGA Enforcement Program", Revision 1, for use by the ERC and Compliance staff.***  
***CARRIED***

**4. EXECUTIVE COMMITTEE REPORT**

**4.1 April 19, 2012 Executive Committee Meeting**

Interim Chief Executive Officer, Al Schuld, gave a verbal report from the Executive Committee Meeting which included the following highlights:

- In relation to two or three high profile examples of issues regarding multi-family residential construction, staff members have been asked to prepare a specific plan of action that includes a communications plan.
- The Executive continue to monitor developments in respect to the development of a PTech concept in British Columbia. Concerns have been communicated to the APEGBC CEO and President regarding possible member and public confusion about the meaning of PTech in relationship to the rights to practice engineering, as well as potential concerns about transfer requests from one jurisdiction to another based solely on the fact that an individual is a PTech.
- President Jim Smith updated the Executive Committee regarding a proposed trade agreement between Canada and European union with a potential Mutual Recognition Agreement – and will continue to work with Engineers Canada and Government of Alberta regarding APEGA's approach to that
- There was an update on the status of the proposed leasing of alternate office space that is under negotiation. There had been a leak to media regarding the state of negotiations. There is an interim agreement holding the agreement in place; the final lease agreement is not in place as yet, but is expected to be completed in the next few weeks.

- Work done by Consulting Engineers of Alberta liaison, Dick Walters, was noted, and Mr. Walters was asked to continue in that capacity until the situation is further reviewed by Executive
- There was a review of the Council Agenda and various Conference events
- It was noted that there was no written summary of the Engineers Canada February meeting, but there will be a verbal update later in the agenda
- A member has given notice that he intends to mount a charter challenge to a discipline decision given seven years ago, and a legal opinion is on hand to, hopefully, bring closure
- There was a brief discussion on how Engineers Canada and Geoscientists Canada representatives are selected. The understanding has been that this was delegated to the CEO but questions arose whether that delegation has been properly documented. In the interest of certainty Council would be asked, as a part of Item 7, Report from Engineers Canada, to ratify a recommendation that Dick Walters be appointed to fill the vacancy created when Mike Smyth steps down as Engineers Canada Director after the Engineers Canada Annual General Meeting June 2, 2012.

## 5. COUNCIL COMMITTEE REPORTS

### 5.1 Audit Committee

Chair, Ken Porteous, summarized the report for the Audit Committee.

### 5.2 Finance Committee

The Chair of the Finance Committee, Karen Henry, presented this report.

### 5.3 Governance Committee

Governance Committee Chair, Kim Farwell, summarized the submitted report.

**MOVED BY KIM FARWELL AND SECONDED BY COLIN YEO** **12-28**  
***THAT The Governance Manual is approved as presented, with additional changes to reflect the recent Act change to be added as available.***  
**CARRIED**

### 5.4 Pension Committee

Len Shrimpton, Chief Operating Officer, reviewed the report of the Pension Committee. Council was advised that the Committee would be bringing forth recommendations for the Pension Plan at the September Council meeting. Chair, Gordon Williams, expressed appreciation for the efforts of committee members and staff.

**MOVED BY COLIN YEO AND SECONDED BY KAREN HENRY** **12-29**  
***THAT Council approve the 2011 Pension Fund audited financial statements as presented and the Final Audit Findings Memorandum***  
**CARRIED**

#### 5.5 Strategic Planning Committee

Leah Lawrence, Chair of the Strategic Planning Committee, gave a verbal report.

The committee has been revamping the Strategic Planning process, moving to a three year plan. External and internal meetings with stakeholders were used to determine strategic priorities and the direction APEGGA should be moving towards. In preparation for the Strategic Retreat, everyone was asked to read the book by Jim Collins - *Great by Choice*, think about the key messages and how they might apply to APEGGA.

### **6. INTERIM CHIEF EXECUTIVE OFFICER'S REPORTS**

#### 6.1 2011 Annual Report

Al Schuld, Registrar, presented highlights of the 2011 Annual Report.

#### 6.2 2012 Business Plan Priorities Update

Chief Operating Officer, Len Shrimpton, summarized this report.

#### 6.3 Ballot Counting Committee

Registrar, Al Schuld, presented details of this report.

#### 6.4 APEGGA Education Foundation

Len Shrimpton, Chief Operating Officer, gave details of this report.

**MOVED BY KEN PORTEOUS AND SECONDED BY KAREN HENRY** **12-30**  
***THAT APEGGA Council approve the appointment of Dr. Guy Gendron, P.Eng. and Vic Perry, P.Eng. as members of the APEGGA Education Foundation.***  
**CARRIED**

### **7. REPORT FROM ENGINEERS CANADA**

Engineers Canada Director Jim Beckett gave a verbal report, and highlighted the following items from the Engineers Canada meeting in February:

- A discussion on government relations with the focus on issues related to infrastructure. The Board has approved a national position statement on infrastructure spending that focusses on the role of Engineers in providing expertise.

- Financial affairs are in good order with a confirmed surplus of approximately half a million dollars for 2011, and projections that there will be no dues increase for 2013 to 2015
- As part of a renewal and review of activities of Engineers Canada the decision was made to do an audit of value received from participation in international activities, and the process is underway with an external auditor selected.
- Engineers Canada has been confirmed by Rideau Hall (the Governor General) as a partner in the selection process for the Queen Elizabeth II Diamond Jubilee medals, identifying up to 38 worthy recipients.
- Engineers Canada has created a new award for journalism excellence in engineering. The objective of the award is to increase the awareness among journalists and the general public of the impact of engineering on Canadian society. It is expected that the first award will be presented in May 2013.
- The Chief Executive Officers group continues to pursue the Canadian Framework for Licensure and the Board of Engineers Canada endorsed three elements recently with a fourth element coming soon.
- Engineers Canada has been putting significant focus on governance, with an upcoming two day session to review and assess current policies to ensure they fit with the governance model
- Engineers Canada is presently searching for a new CEO. Marie Carter, COO has agreed to act as interim CEO in the meantime.
- APEGA's Annual Report has a good summary about the activities of Engineers Canada through 2011.

Discussion:

In answer to the question of what Engineers Canada is doing in respect to recent comments by Immigration Minister Kenney and any possible new immigration policies, Marie Carter, COO and Interim CEO of Engineers Canada responded that a senior staff person from Minister Kenney's office approached Engineers Canada to describe the program to Engineers Canada and to ask how his office can work with Engineers Canada and the engineering profession to move ahead on some of the initiatives. Currently engineering is not on the list of 17 groups of skilled trades and professions that are being targeted. Engineers Canada will be having a meeting with Minister Kenney's office in the next few weeks and have been working hard at educating the Minister on what the engineering profession has done, and can do for them.

Kenny spoke about having immigrants being pre-approved before they apply for emigration and then fast track them once they apply. The purpose is not to pre-approve everyone, but one solution would be to have the person write the test before they come to Alberta. There will be meetings with local Members of Parliament to understand their position and ensure that they understand APEGA's processes in this area.

Appointment of Members and APEGA Representatives

Where As: Bylaw 14.1 states *Council may appoint professional members as directors to Engineers Canada and other associations*

And: In practice we have been delegated this authority to the CEO, but it has not been formally documented in the record of council decisions.

**MOVED BY LEAH LAWRENCE AND SECONDED BY HEIDI YANG** **12-32**  
*That Council delegate authority to the CEO for appointing members to boards, committees and organizations as defined in 304-6 of APEGA Governance manual.*  
**CARRIED**

**8. REPORT FROM GEOSCIENTISTS CANADA**

Geoscientists Canada Director, John Hogg, gave an overview of his written report.

**9. BRANCH CHAIRS' REPORT**

Wayne Kosik, Chair of the Fort McMurray Branch, provided highlights of the April 19, 2012 Branch Chairs' Meeting that included:

- Opportunities associated with social media, and the impact on strategic goals when taking advantage of social media tools. Social Media can also be used to enhance member engagement and APEGA relevance. It was agreed that there should be further study and implementation of practical ideas with APEGA Head Office.
- Passwords & email accounts were distributed for the position of Branch Chair (not the individual) in order to provide future Branch Chairs with continuity of information
- Lethbridge Branch is seeking to rally Council support on two matters. Firstly, the University of Lethbridge is currently discussing the dropping of their first year engineering transfer program. It was agreed that the Lethbridge Branch would draft a letter to Head Office outlining the University's issues and asking for Council to support an action that would help prevent the loss of this program. Secondly, Lethbridge will be hosting 52<sup>nd</sup> Annual National Science Fair May 11-18, 3013 where 400 science projects from 100 regions across Canada will compete. Lethbridge will be host to 1100 students plus chaperones, judges, and dignitaries. The Branch will be looking to APEGA for financial assistance and help in co-ordinating the event.

In answer to the question of the level of engagement Branches experienced during Engineering and Geoscience month, Wayne Kosik reported that all Branches were involved in Science Fairs and Science Olympics with a large number of volunteers from the Branches judging at events.

**10. COMPLETION OF SELF-ASSESSMENT FORM**

Everyone was asked to fill out the Self-Assessment forms, and hand them in to staff before leaving.

**11. NEXT MEETING**

The next meeting of Council will be Thursday, June 14, 2012, in Calgary.

**12. ADJOURNMENT**

MOVED BY KEN PORTEOUS AND SECONDED BY KAREN HENRY

12-32

*That the meeting be adjourned at 11:10 a.m.*

**CARRIED**

**Signed by President, Jim Smith, P.Eng., FEC**

Handwritten signature of James B. Smith in blue ink.

**Signed by Chief Executive Officer, Mark Flint, P.Eng.**

Handwritten signature of Mark Flint in blue ink.

**Signed by Registrar, Al Schuld, P.Eng., MBA, FEC**

Handwritten signature of Al Schuld in blue ink.