



103rd ANNUAL GENERAL MEETING
Manon Plante, P.Eng., Chair
Electronic Meeting
April 26, 2024, 2:00-5:00 PM

MINUTES

1.0 CALL TO ORDER

The Chair called the electronic meeting to order at 2:00 p.m.

2.0 CREDENTIALS REPORT

Jay Nagendran, P.Eng., FCAE, ICD.D, FEC, FGC (Hon.), Registrar & CEO and Chair of the Credentials Committee, announced that at the start of the meeting there were 760 professional members in attendance online. The Chair declared that a quorum was present.

3.0 SPECIAL RULES FOR THE MEETING

At a meeting of Council on March 20, 2024, pursuant to the authority granted by the APEGA Bylaws, the APEGA Council adopted the 2024 Annual General Meeting Special Rules that will apply for this meeting. These Special Rules were posted March 27, 2024, on the APEGA website.

The Chair called on Vice President Margaret Allan, P.Eng., P.Geo., to read the 2024 Annual General Meeting Special Rules.

4.0 APPOINTMENTS

In accordance with the Special Rules, the Chair appointed: Penelope Haro Aranda as Recording Secretary, and Todd Brand, MA, CP-T, PRP, as Parliamentarian.

The Chair also appointed Margaret Allan, P.Eng., P.Geo., Ken Hawrelko, P.Eng., and Geoff Kneller, P.Eng. as members of the Minutes Approval Committee, to review and approve the minutes of the meeting.

5.0 APPROVAL OF AGENDA

The Chair called on Councillor Lorna Harron, P. Eng. to move approval of the agenda. The proposed agenda was made available to each member in attendance and was also posted on APEGA's website for public viewing on March 27, 2024.

MOTION AGM 24-01

Moved by Lorna Harron, P.Geo., to adopt the proposed agenda, which was approved by Council.

The Chair reminded the assembly that per the Special Rules of the meeting, all motions are deemed seconded.

The Chair then called for a vote on the approval of the agenda as presented, with the following results:

Number of votes cast: 721
Necessary for adoption (majority): 362
In favour: 716
Opposed: 5

The motion was adopted.

6.0 INTRODUCTIONS

6.1 HEAD TABLE

The Chair introduced the head table: President Manon Plante, P.Eng., President-Elect Tracey Stock, P.Eng., Vice President Margaret Allan, P.Eng., P.Geo., Past-President Lisa Doig, P.Eng., Registrar and CEO Jay Nagendran, P.Eng., and Parliamentarian Todd Brand, PRP.

6.2 SPECIAL GUESTS

The Chair recognized the special guests attending the meeting.

7.0 GREETINGS

Video greetings from Engineers Canada and from Geoscientists Canada were played.

8.0 PAYMENT OF RESPECT TO MEMBERS DECEASED SINCE THE 2023 ANNUAL GENERAL MEETING

A moment of silence was observed in respect of APEGA members deceased since the last Annual General Meeting, as well as for those who have lost their lives, suffered injury or illness on the job, or experienced a work-related tragedy, in observation of the National Day of Mourning.

9.0 MINUTES OF THE 2023 ANNUAL GENERAL MEETING

The minutes of the 2023 AGM were reviewed and approved by the 2023 Minutes Approval Committee. The minutes of the 2023 AGM are posted on APEGA's website.

10.0 BUSINESS ARISING FROM THE MINUTES

There was no business arising from the minutes.

11.0 ADDRESS OF THE PRESIDENT

The President delivered her address.

12.0 REGISTRAR & CEO'S REPORT

The Registrar & CEO delivered his oral report. The Chair referenced that the RCEO Report can be found in APEGA's 2023 Annual Report.

13.0 AUDITOR'S REPORT

The Chair called on Wally Kozak, P.Eng., Chair of the Audit Committee, to present the 2023 Annual Audited Financial Statements. As there were no objections, the Auditor's Report was not read.

The Audit Committee Chair reported the 2023 Summary of Financial Statements and the Summary of Operations. The summarized financial statements are included in the Annual Report. The full Financial Statements, including the Auditor's Report, are available on the APEGA website.

No questions were raised about the financial statements.

14.0 APPOINTMENT OF AUDITOR FOR 2024

[MOTION AGM 24-02](#)

Moved by Wally Kozak, P.Eng., as recommended by Council, that BDO Canada LLP be hereby appointed auditor for the Association for 2024 and that the Registrar & CEO be authorized and instructed to set the remuneration of the auditor.

The Chair reminded the assembly that per the Special Rules of the meeting, all motions are deemed seconded.

The Chair then called for a vote on the appointment of the auditor for 2024 with the following results:

Number of votes cast: 649
Necessary for adoption (majority): 326
In favour: 631
Opposed: 18

The motion was adopted.

15.0 CONSTITUENT ASSOCIATION REPORTS

The Chair noted that written reports from Constituency Associations are included in the Digital Resources section of the meeting platform.

16.0 REVIEW OF 2024 ELECTION PROCESS AND ANNOUNCEMENT OF ELECTION RESULTS

Blair Bisson, P.Eng., Chair of the Ballot Counting Committee, provided an overview of the ballot counting process and the results of the election.

For the office of First Vice-President, President Elect, the candidate who received the most votes was Terri Steeves, P.Eng.

For the office of Second Vice-President, the Vice-President, the candidate who received the second highest number of votes was Margaret Allan, P. Eng., P.Geo.

For the office of Councillor, the following four candidates received the highest number of votes and were declared elected for three-year terms:

1. Claudia Gomez-Villeneuve, P.Eng.
2. Doak Horne, P.Eng.
3. Seema Makwana, P.Eng.
4. Peter Timmins, P.Eng.

17.0 OBJECTION TO ELECTION RESULTS

No objections were received.

18.0 NEW BUSINESS

The Chair announced that the following resolution was received to be considered at the next meeting of Council:

[MOTION AGM 24-03](#)

MOVED by Jennifer Yeremiy, P.Geoph. from Calgary, that

WHEREAS climate risk management (including climate change adaptation and environmental mitigation) is a critical issue affecting the professional practice of Geoscientists and Engineers; and

WHEREAS mandatory reporting of climate risk evaluation and mitigation efforts is imminent; and

WHEREAS registrant knowledge and skills in climate risk management should be enhanced to position Geoscientists and Engineers to maintain their authority in reporting on climate risk management efforts and provide professionals with reliable practice standards to manage professional accountability, inform decision-making, and good governance;

BE IT RESOLVED THAT the Council of APEGA request the Practice Review Board to inquire into the practice of the professions by professional members, licensees, permit holders, or certificate holders, with respect to evolving climate risk disclosure.

The Chair reminded the assembly that per the Special Rules of the meeting, all motions are deemed seconded.

The Chair then called for a vote on the resolution.

Number of votes cast: 572
Necessary for adoption (majority): 287
In favour: 359
Opposed: 213

The motion was adopted. The resolution will be considered by Council at their next meeting.

19.0 DATE AND LOCATION FOR THE 2025 ANNUAL GENERAL MEETING

MOTION AGM 24-04

MOVED by Seema Makwana, P. Eng., that the 2025 Annual General Meeting be held in Calgary, Alberta, in person, electronically, or a combination of in person and electronic means on Friday, April 25, 2025.

The Chair reminded the assembly that per the Special Rules of the meeting, all motions are deemed seconded.

The Chair then called for a vote on the date for 2025 Annual General Meeting with the following results:

Number of votes cast: 676
Necessary for adoption (majority): 339
In favour: 654
Opposed: 22

The motion was adopted.

20.0 HONOURING OF THE PAST-PRESIDENT

The AGM marks the final official duty of APEGA's President. Current president Manon Plante, P. Eng. was presented with a vest, signalling the end of her term and she now joins the list of APEGA's Past-Presidents.

21.0 INDUCTION OF THE PRESIDENT

Tracey Stock, P. Eng. was sworn in as APEGA's 105th President.

22.0 ADJOURNMENT

The meeting was adjourned at 3:56 p.m.